

155001-5

Ottawa, February 13, 1923.

Sir,-

I am in receipt of your letter of the 10th instant regarding a fire which occurred at the Muncey Institute, and with respect to the cost of the repairs incurred by your firm as the result of the said fire, I have to inform you that a cheque for \$36.28, the amount of fire loss, was received by this Department from the British Empire (Fire) Underwriters. The cheque in question has been deposited to the credit of the Receiver General. Payment to your firm for the work done in making the repairs can be made when you forward an account in detail for the said work, which account should reach the Department through Mr. McVitty, Principal of the above mentioned Institute, whose address is Muncey, Ont.

Your obedient servant,

J. D. McLEAN

J. D. McLean
Asst. Deputy and Secretary.

The Ponsford Construction Company Limited,
St. Thomas, Ont.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

155001 - 5

ST. THOMAS, ONT. Feby. 17-1923. 19



GENERAL CONTRACTORS AND BUILDERS
COMPLETE LINE OF BUILDING SUPPLIES, ETC.

Handwritten initials

M. Reverend S. R. McVitty,
Muncey Institute,
Muncey, Ont.



IN ACCOUNT WITH
PONSFORD CONSTRUCTION CO.
LIMITED

587029

Sept. 23/22- To repairing slate on Muncey
Institute Tower

To	40 hrs. time @ \$ 1.00-	\$ 40.00	✓
"	125 slate @ .12-	15.00	✓
"	10# iron @ .12-	1.20	✓
"	5# nails @ .10-	.50	✓
"	car fare	2.00	✓
"	freight	1.25	✓
"	board	6.00	✓

Plus 10%-

\$ 65.95	✓
6.60	✓
<hr/>	
\$ 72.55	✓

Less from

Norwich Union Insurance
Company's Share of this

36.27 ✓

" British Empire Underwriters
Share of loss-

36.28 ✓

Bal

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

155001-5

REV. JAMES ENDICOTT, D.D.
GENERAL SECRETARY FOREIGN MISSIONS
REV. JESSE H. ARNUP, B.A.
ASSISTANT SECRETARY FOREIGN MISSIONS
MR. W. G. WATSON
SECRETARY TREASURER

**THE MISSIONARY SOCIETY
OF THE METHODIST CHURCH
CANADA**

GENERAL BOARD OF MISSIONS
WESLEY BUILDINGS; 299 QUEEN ST. WEST
TORONTO, ONT.

CABLE ADDRESS: "WESLEYANA, TORONTO"

REV. C. E. MANNING, D.D.
GENERAL SECRETARY HOME MISSIONS
REV. A. LLOYD SMITH, M.A., B.D.
ASSISTANT SECRETARY HOME MISSIONS
REV. J. W. STEPHENSON, M.D.
SECRETARY
YOUNG PEOPLE'S FORWARD MOVEMENT

DEPT. OF INDIAN AFFAIRS
FEB 21 1923
RECORDS

February 20th, 1923.

*1. Aest. see under
2. Subject R.*

SCHOOLS BRANCH
FEB 21 1923
581070

Dear Sir:

Having just returned from a visit to the Muncey Institute, I feel it necessary to draw the attention of the Department to the heating plant, which I found very inadequate to keep the buildings comfortable, and some parts of them even habitable, during the cold weather that prevailed while I was there.

There are three hard coal furnaces heating water for the main building. Two of these were in the building before the two new wings were built, and the Principal informs me that they did very good work for what was expected of them at that time. When the new wings were built the one on the North end had a furnace installed to heat the new portion. The South wing was plumbed up and connected with the two furnaces that originally heated the older part of the building. The result is that during cold weather and high winds the portions of the building where the wind strikes are not even habitable. During the time I was there the Principal's private rooms could not be used, and the Principal's wife informed me that ever since the South wing was built the only place she had where she could sit in comfort was the office, beside the stove that has been installed there.

*Improvements to
Heating plant.
(Architect will
go)*

Pennsylvania coal is being burned in the Institute and all that the furnaces will take was crowded into them during the time I was there, and I am free to say that I discovered it is absolutely impossible to heat the buildings. I could make recommendations as to what could be done to ensure proper heating, but as it is near Ottawa, I think it would be well to send an expert to look over the whole situation and let him suggest the best solution for the entire problem of heating.

*Boys lockers
\$200*

A system of lockers in the Boys' Playroom, in which to keep school clothes in order that they may change before going into the classroom, is a necessity. - Estimated cost about a couple of hundred dollars.

A portion of the staff kitchen and pantry is a small

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

**PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA**

*Addition
\$1000*

Range \$600

Write Agent

*Renovate
old wing after
Agent leaves*

addition to the rear of the building and is cracked from the main building and bricks and stones are tumbling out of the end of it. It should be pulled down and a larger addition built in its place. This larger addition might comprise a pantry and staff dining-room. If this were done, the present staff dining-room could be used for a staff sitting-room, which they are without at present. - Estimated cost about \$1,000.

A new three-even range is required in the pupils' kitchen. - Estimated cost about \$600.00

Another matter that should receive the attention of the Department is the condition of the road just at the point where the School farm and the Reserve meet. There is a sharp turn there, which is very dangerous, the grade being very high and the road being narrow, and at the present time covered with sleet. There is a great danger of autos and rigs slipping off into the ditch. It might be well for the Department to communicate with your Agent regarding the matter. The estimated cost would be about \$300.00.

The old building that is used for two dwellings, hospital quarters and one class-room should be renovated, and one end of it, where a family now dwells, could be added to the hospital accommodation. This would give ample room for all the sick. When I was there a number were ill with the "Flu". It would have been better if some of the worst cases could have been isolated from the others. I suggest this change inasmuch as the Agent is occupying one end of the building, and I understand the Department is contemplating building a home for the Agent in the village of Muncey. When this move takes place, the renovation and changes could be made. - Estimated cost about \$250.00.

If it were possible, I would like to have in the supplementary estimates an item of about \$5,000.00 for Muncey.

There are a number of improvements that can be made by new furniture and new machinery on the farm, which have been postponed during the last few years on account of high prices. I feel sure that the Management is prepared to spend between \$3,000. and \$4,000. in this direction, and I hope that the Department will be able to provide the above sum, so that a thorough job may be made of the heating plant.

Yours sincerely,

T. Currier

The Secretary,
The Department of Indian Affairs,
O t t a w a, Ontario.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

Ottawa, March 3, 1923.

Reverend Sir:

I have to inform you that the Rev. Mr. Ferrier has made certain recommendations involving an expenditure of roughly \$5,000 at the Mt. Elgin Institute. He has been informed that, at the present time, the Department is not prepared to ask for a supplementary appropriation for Indian education, and that the improvements to the heating plant and the addition at the rear of the building may have to be postponed until the next calendar year.

It may be possible to find funds for certain other requirements mentioned by the Rev. Mr. Ferrier. Will you please report on the need of a system of lockers in the boys' playroom and estimate the probable cost. Further, intimate whether the present range in the pupils' kitchen will meet the requirements for another year, or until funds can be provided.

If a residence is provided for the Indian agent and the old building to the rear of the institution is entirely released for school purposes, the Department would like an estimate of the cost of renovation. A communication is being addressed to Mr. Agent McGookin, relative to the road at the school corner.

Your obedient servant,

J. D. McLean
J. D. McLean,
Asst. Deputy & Secretary. *over*

R. S. R. McVitty
Rev. S. R. McVitty,
Principal,
Mt. Elgin Institute,
Muncey, Ont.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

155001-5.

Ottawa, March 3, 1923.

Reverend Sir:

I have your letter of the 20th ultimo, relative to the needs of the Mt. Elgin Institute. I have noted that roughly \$5,000 is required for plant at this institution.

In reply I beg to state that it is not the present intention of the Department to ask for a supplementary appropriation for Indian education for the coming fiscal year. It may be necessary to postpone the improvements to the heating plant and the addition to the rear of the building, until the next calendar year. In the meantime, the Department Architect, at the first opportunity, will visit Muncey and will inquire into these needs.

The Rev. Mr. McVitty is being instructed to make recommendations in connection with a system of lockers in the boys' playroom and a kitchen range, and I am writing to Mr. Agent McGookin regarding the road at the school corner. Further, if a residence is provided for the agent, arrangements will be made for the renovation of the old building in the rear of the institution.

Your obedient servant,

J. D. McLEAN

J. D. McLean,
Asst. Deputy & Secretary.

R.T.F. Feb 10
set
Rev. T. Ferrier,
Superintendent,
Methodist Indian Schools,
Brandon, Man.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

*To All Parents and Friends of Indian Boys and Girls
in Ontario and Quebec.*



The Mount Elgin Indian Residential School at Muncey Sends Greeting :

We are pleased to be able to inform you that our attendance is larger, our health better than ever before. Our promotion and High School Entrance Examinations are fully equal to those of neighboring "White Schools."

The Government and the Church are showing us every consideration, and have already planned large improvements for next year, but what fills our hearts with hope is the really marvelous awakening of the Indian people themselves to the advantages of a higher and better education. Many Indians have seen and felt this for years. All seem to see it now. Several boys who ran away from school years ago have recently returned of their own accord, and are earnestly seeking an education.

The time has come for a real advance; but there must be perfect understanding and agreement as to methods. We have decided therefore to hold a Conference on Indian Education at this school on Thursday, June 28th, commencing at 10 o'clock a. m.

We hope to have a representative each from the Government and the Church, and most cordially invite each Indian Council in Ontario and Quebec to send a delegate, a forward-looking man, who knows what his people want. We will entertain these delegates well, show them the school as it is, and then sit down together and plan how to make it better.

On Friday, 29th June, we will hold a great School picnic on the School grounds. There will be refreshment booths, games, speeches, community singing, band music, and lots of other good things. Just one whole day of feasting and fun. At its close pupils can go home for Summer holidays.

All "Old Pupils" are especially invited. Come and meet your school friends of other days.

Yours for better times,

S. R. McVITTY, Principal

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

**PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA**

155001 - d'

Mount Elgin Indian Residential School

S. R. McVITTY, Principal



sch
R.7.7.

Muncey, Ont., March 3rd /23 192

Se/oy Dep. Ind. Affairs,
Ottawa, Ont.

581422



Dear Sir-

Rev Mr Ferrier has been good enough to furnish me with a copy of his recent report to you on necessary repairs and alterations to be made at this School in the near future.

I most heartily endorse his suggestions. Additional Hospital accomodation is absolutely necessary. We are greatly handicaped for lack of room during present epidemic. Then our heating apparatas ,good as far as it goes is quite inadequate, especially since the South Wing was added. We are using a number of stoves all over the building, some of them attached to ventilating flues which were never intended to be used as chimneys.

*he wrote
same date
R.7.7.*

I would respectfully suggest that the Dep. send up a competent man to look over the situation, at as earley a date as possible. Possibly Mr Orr could add this to his next visit t Brantford.

Hoping for an earley and favorable consideration of whole matter ..

I am Dear Sir,

Yours Respectfully.,

S.R. McVitty.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

Mount Elgin Indian Residential School

S. R. McVITTY, Principal



Muncey, Ont.,192

Owing to the unexpected in the coal situation, we might make an excuse for present conditions on the ground of an "emergency", but there could be no excuse for letting it happen another year. If fire took place, and lives were lost, all concerned would be called upon to face a very serious situation. Then again we are violating every rule of the Underwriters Association.

We will continue to exercise every possible precaution, and we will remove all stoves at earliest possible moment, so as not to give the Dep. any undue anxiety, but "never again".

Having placed this matter fairly and honestly before you the responsibility must rest where it properly belongs.

I am dear Sir,

Yours Respectfully,

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

Mount Elgin Indian Residential School

S. R. McVITTY, *Principal*



Muncey, Ont., ~~March 8th~~ /23 192

Sec,y Dep. Ind. Affairs,
Ottawa, Ont.

Dear Sir-In reply to Official Letter No I5500I-5 of 3rd inst, re heating plant at this school, permit me to say that we are ever willing to do the best we can with the facilities we have and hope for better, but in the matter of heating it is best the Dep. should know that under no circumstance will we accept the responsibility of carrying on another winter under present conditions.

We did every thing possible last Fall to secure good hard coal as of other years. (see your letter of Oct. 11th 22 which was the best you could do for us and brought no results). It was absolutely ^{impossible} to get it. We did secure two cars of semi-hard rubbish for which we paid I7.00m per ton cash, and now we cannot get even that and have been compelled to accept a car of soft coal at \$15.00 in car lot. The result of it all is that with present furnace capacity driven to its very utmost, we could not keep the building above freezing point. We have been forced therefore, to erect stoves in different parts of the building, some of which are attached to ventilating flues into which timbers protrude. The danger of fire is so great that I have made a personal inspection of the entire building last thing almost every night this winter.

We have in all about sixty cases of "flu", a large number have developed pneumonia. Some no doubt as result of the coldness of their dormitories. A few are in the hospital, and some boys of over 15 years have been moved to the south side and are being nursed in same ward with girls of similar age.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

Mount Elgin Indian Residential School

S. R. McVITTY, Principal



8

March 9th -/23

Muncey, Ont.,192

Duncan C Scott Esq Litt D,
Ottawa Ont.

581611

Dear Dr Scott,

I have just read enclosed letter to Mr Abraham and also shown him conditions complained of, and he advises me to lay the matter before you personally, fearing it might get side-tracked if sent in usual way.

Would it be possible for Mr Orr to run up and look over the situation next time he is up to Brantford ? It is really very serious.

I am Dear Dr Scott,

Yours Sincerely,


S.R. McVitty.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

155001-5

file

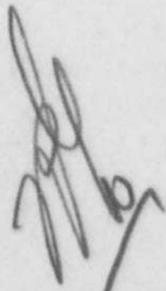
March 10, 1923.

Dear Mr. McVitty,-

I have your letter of the 9th inst., with reference to the present condition of the heating apparatus in the Mount Elgin Institute.

Mr. Orr will arrange to visit your institution at his next inspection of the Mohawk Institute which will be approximately two weeks hence, in order to furnish me with a full detailed report on the existing condition of the heating system.

Yours very truly,



Deputy Superintendent General.

Rev. S. R. McVitty,
Principal, Mount Elgin Indian
Residential School,
Muncey - Ont.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

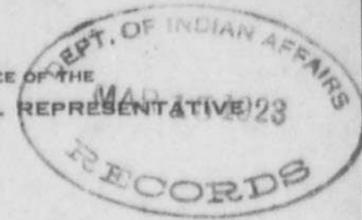
155001 - 5

IN YOUR REPLY REFER TO

LETTER NO. 2



OFFICE OF THE AGRICULTURAL REPRESENTATIVE



DEPARTMENT OF INDIAN AFFAIRS
CANADA

CHATHAM, ONT. March 12th, 1923.

58181/2

Handwritten signature/initials

Dear Mr. Scott:

While at the Muncey Institute recently I had occasion to go over the school and I might say that I found the children in good healthy condition with the exception that there was an epidemic of Flu. The dormitory and school rooms were clean and tidy and the dining rooms were also in first class condition.

Handwritten note: "Hot water"

While inspecting the Girls' Sewing room Mr. McVitty pointed out that the steam heating system was not adequate to bring the heat in the room up to the point where it would be safe to keep the children in and he pointed out an auxiliary stove which he has placed in the room. This stove vents into the school ventilation system. I consider this a very dangerous thing as, if the pipe caught on fire there would be nothing to prevent the building from burning up as the floors and other timbers protrude into the ventilation system. If the building burned down from this cause, we would not be able to collect any insurance as this is strictly against the policy of the Insurance Company.

I would recommend that the next time Mr. Oarr goes to Brantford, that he call at the Mt. Elgin Institute and make a report in regard to this.

Yours truly,

R. H. Abraham

Duncan C. Scott, Esq.; Litt. D.,
Dept. Supt. Gen. of Ind. Aff.
Ottawa.

R. H. Abraham,
Agr. Rep. Dept. Ind. Aff.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
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CANADA

The Reverend Principal has advised me that unless some arrangement is made to heat the building next winter, it will be impossible for him to keep his staff, also that there has been considerable sickness at the institution during this winter which was caused by the present unsatisfactory heating system.

W. H. Murray
ARCHITECT.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
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CANADA



155001-5.

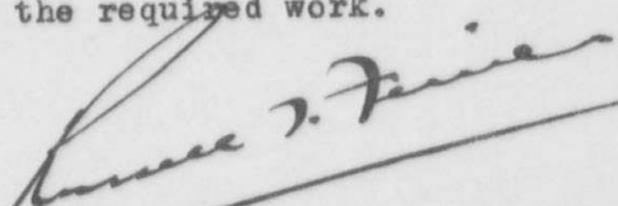
DEPARTMENT OF INDIAN AFFAIRS
CANADA

Ottawa, April 5, 1923.

Memorandum.

Mr. Scott:

Relative to funds for a new heating system at the Mt. Elgin Institute, I beg to state that I have discussed with Mr. Orr the possibility of postponing a certain building activity at another institution, and I believe funds can be found for the required work.


Supt. of Indian Education.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
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CANADA

Mount Elgin Indian Residential School

S. R. McVITTY, Principal



Muncey, Ont., April 4th /23 192

Duncan C Scott Esq Litt,
Ottawa, Ont.

Dear Dr Scott-

582930

Following previous correspondence, re heating of this school; permit me to say we have had your promised visit from Mr Orr. He made a very careful examination of the whole situation, and no doubt his report will reach you in due time. May I respectfully emphasize the following facts-

- (1) I do not think it would be possible to retain our Staff another winter under present conditions.
- (2) Our recent "flu" and pneumonia epidemic will cost the Dep. about \$400.00, besides the suffering of the pupils and the great tax upon the school staff. It was at least intensified, if not actually caused by coldness of their dormitories.
- (3) The only place to which our Officers can take a friend is their bed rooms or the staff dining room. When parents come from a distance to see their children, we have no sleeping accommodation for them, and same is true of threshers and others who remain over night. All this could be easily remedied by adding two stories above the proposed heating plant

We are hoping for a very favorable consideration of these facts. This school is serving a very large constituency and its failure would mean much.

I am Dear Dr Scott,

*Yours Respectfully
S. R. McVitty*

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

AVM
1 - [unclear] below
2 - Architect

April 7, 1923.

MEMORANDUM.

Honourable Charles Stewart.

The Mount Elgin Institute situated at Muncey, Ont., is at present heated by a hot water heating system in which three Gurney-Oxford Cast-Iron Sectional Boilers are used. This heating system is unsatisfactory and in many of the rooms, the temperature cannot be kept above the freezing point.

For an institution of this size, hot water as at present installed, is not the most satisfactory and economical system of heating, and, in order to provide this institution with a system that would adequately heat the building, it would be necessary to convert the present system into a low pressure system.

In carrying out this alteration, a new boiler room will be required, and, as the institution is cramped for accommodation in the way of staff living rooms and suitable sleeping quarters for Indians who visit and remain over night at the institution, it is proposed to provide for this accommodation over the boiler room.

In a communication recently received from Rev. S. R. McVitty, Principal, he states that it will not be possible to retain the staff another winter under the present conditions. He also states that the recent "flu and pneumonia" epidemic will cost the Department about \$400.00 besides the suffering of the pupils and the great tax upon the school staff, which sickness, he states, was at least intensified, if not actually caused by the coldness of their dormitories.

JCL

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

-2-

The estimated cost of the above mentioned work would be approximately \$8,000.00, and I would ask your approval for this expenditure.

Plans and specifications will be prepared and tenders invited for the work, in the usual way.

Funds are available in the vote for Indian Education.

[Handwritten signature]

Deputy Superintendent General.

[Handwritten initials]

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

155001.5

File

April 7, 1933.

Dear Mr. McVitty,-

I have your letter of the 4th inst., with reference to the heating system of your institution, and I note the very pressing need of making alterations to this system to provide more comfortable quarters in the building.

I am giving this matter immediate consideration and will advise you later what action will be taken.

Yours very truly,

Deputy Superintendent General.

Rev. S. R. McVitty,
Principal, Mount Elgin
Indian Residential School,
Muncy - Ont.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

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McL...



DEPARTMENT OF INDIAN AFFAIRS
CANADA

MINISTER'S OFFICE

APR 10 1923

DEPT. OF INTERIOR



OFFICE OF THE
DEPUTY SUPERINTENDENT GENERAL
OTTAWA

April 7, 1923.

Am...

MEMORANDUM.

EXD

583314

Honourable Charles Stewart.

The Mount Elgin Institute situated at Muncey, Ont., is at present heated by a hot water heating system in which three Gurney-Oxford Cast-Iron Sectional Boilers are used. This heating system is unsatisfactory and in many of the rooms, the temperature cannot be kept above the freezing point.

For an institution of this size, hot water as at present installed, is not the most satisfactory and economical system of heating, and, in order to provide this institution with a system that would adequately heat the building, it would be necessary to convert the present system into a low pressure system.

In carrying out this alteration, a new boiler room will be required, and, as the institution is cramped for accommodation in the way of staff living rooms and suitable sleeping quarters for Indians who visit and remain over night at the institution, it is proposed to provide for this accommodation over the boiler room.

In a communication recently received from Rev. S. R. McVitty, Principal, he states that it will not be possible to retain the staff another winter under the present conditions. He also states that the recent "flu and pneumonia" epidemic will cost the Department about \$400.00 besides the suffering of the pupils and the great tax upon the school staff, which sickness, he states, was at least intensified, if not actually caused by the coldness of their dormitories.

Plan for being prepared

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

The estimated cost of the above mentioned work would be approximately \$6,000.00 , and I would ask your approval for this expenditure.

Plans and specifications will be prepared and tenders invited for the work , in the usual way.

Funds are available in the vote for Indian Education.

Laurendeau
C.J.

Duncan Chisholm
Deputy Superintendent General.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

[Handwritten initials and scribbles]

June 11, 1923.

MEMORANDUM.

Honourable Charles Stewart.

With further reference to my memorandum of April 7th, regarding the installing of a new heating system at the Mount Elgin Institute, plans and specifications have been prepared for this new heating system, and I propose, with your approval, to invite tenders by advertising in the Advertiser of London and in The Times Journal of St. Thomas.

R.S.D.

In installing this new heating system, it will be necessary to provide a new boiler room to the rear of the building, the space above to be fitted for staff quarters.

In order to utilize Indian Labour as far as possible and also to have as much labour in the way of teaming, excavating, etc., done by the school, I propose to have this portion of the work carried out by day labour. This will prove the most economical means of having the work done.

oel

[Handwritten signature]

Deputy Superintendent General.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

110
Mr. Dign

PP



DEPARTMENT OF INDIAN AFFAIRS
CANADA

OFFICE OF THE
DEPUTY SUPERINTENDENT GENERAL
OTTAWA

June 11, 1923.

MINISTER'S OFFICE
JUN 12 1923
DEPT. OF INTERIOR

MEMORANDUM.

Honourable Charles Stewart.

With further reference to my memorandum of April 7th, regarding the installing of a new heating system at the Mount Elgin Institute, plans and specifications have been prepared for this new heating system, and I propose, with your approval, to invite tenders by advertising in the Advertiser of London and in The Times Journal of St. Thomas.

OK
9/6/23

In installing this new heating system, it will be necessary to provide a new boiler room to the rear of the building, the space above to be fitted for staff quarters.

In order to utilize Indian Labour as far as possible and also to have as much labour in the way of teaming, excavating, etc., done by the school, I propose to have this portion of the work carried out by day labour. This will prove the most economical means of having the work done.

OK
9/6/23

Charles Stewart

Deputy Superintendent General.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

Approved

June 18, 1923.

Dear Mr. McVitty,-

With further reference to the installing of a new heating system at Mount Elgin Institute, I have pleasure in advising you that plans and specifications are being prepared for the converting of the present hot water heating system into a low pressure steam system, and tenders will be invited for the work within the next few days. I hope that favourable prices will be received so that we may let a contract for the work.

With reference to the building of a small addition to the rear of the building in order to provide boiler room, and more accommodation, I propose to have this work done by day labour under your supervision, and Mr. Orr will arrange to lay out this work for you at the end of this week or the beginning of next week. He will also make arrangements with you for the purchasing of all materials required.

Yours very truly,

[Handwritten initials]

[Handwritten signature]
Deputy Superintendent General.

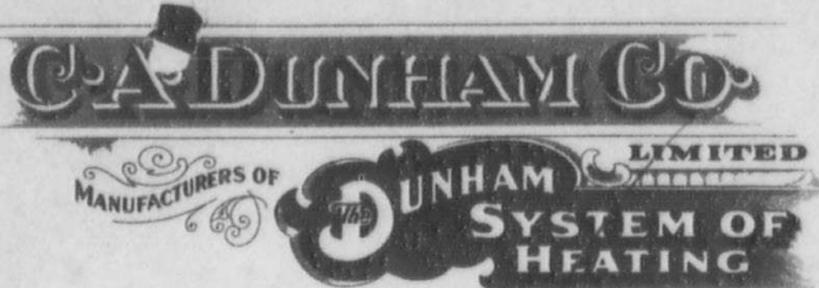
Reverend S. R. McVitty,
Principal, Mount Elgin Institute,
M u n c e y - Ontario.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

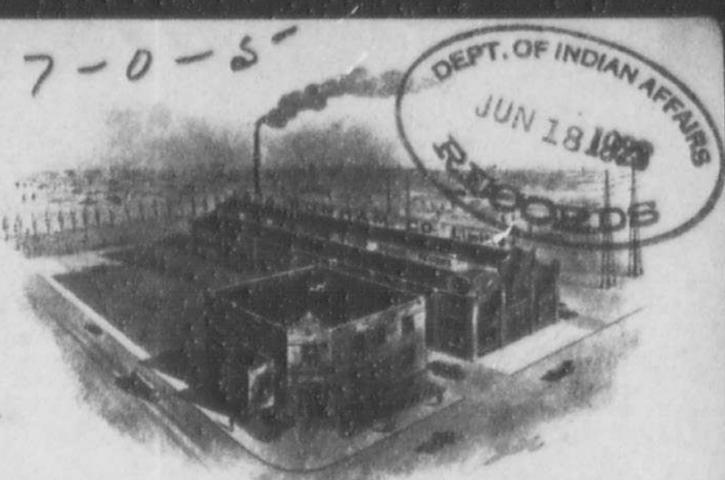
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C.A. DUNHAM, PRESIDENT
G.H. SEDGEWICK, SECRETARY

CABLE ADDRESS "DUNHAMIZE" TORONTO WESTERN UNION CODE
BRANCH SALES OFFICE
ST. JOHNS, MONTREAL, TORONTO, CALGARY,
HALIFAX, OTTAWA, WINNIPEG, VANCOUVER,
UNITED KINGDOM OFFICE LONDON



OPERATIVE SECTION
ADDRESS ALL COMMUNICATIONS TO
THE COMPANY, NOT TO INDIVIDUALS



HEAD OFFICE AND WORKS TORONTO, CANADA.
1523 - 1541 DAVENPORT ROAD.

TORONTO, ONT. June 15th, 1923.

Architect
Department of Indian Affairs,
Booth Building,
Ottawa, Ontario.

Dear Sirs:-

Attention of Mr. Guerney Orr - Architect.

Under separate cover we are mailing to you the tracings and one set of blue prints covering a Dunham System of Steam Heating for the Mount Elgin Institute at Muncey, Ontario, which we trust will meet with your approval.

Yours very truly,
ENGINEERING DEPARTMENT

M. W. Shears
Engineer.

MWS/B

ALL CONTRACTS AND AGREEMENTS OF THIS COMPANY ARE MADE CONTINGENT UPON STRIKES, ACCIDENTS AND OTHER DELAYS BEYOND ITS CONTROL, AND ARE ONLY BINDING UPON THE COMPANY WHEN APPROVED IN WRITING BY THE HEAD OFFICE. STENOGRAPHICAL AND CLERICAL ERRORS SUBJECT TO CORRECTION.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
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ROYAL MAIL

TENDERS WANTED

SEALED TENDERS addressed to the undersigned and endorsed on the envelope, "TENDERS FOR THE INSTALLING OF A STEAM SYSTEM OF HEATING AT THE MOUNT ELGIN INDUSTRIAL BUILDING AT HURON, ONT.", will be received up to noon of the nineteenth day of July, 1923.

Plans and specifications may be seen at the Post Office at London, Ont., and St. Thomas, Ont., at the Mount Elgin Institute, Huron, Ont., also at the Department of Indian Affairs at Ottawa, Ontario.

Each tender must be accompanied by an accepted cheque on a chartered bank of Canada for 10% of the amount of the tender, payable to the order of the undersigned. (War Bonds of the Dominion will also be accepted as security, or War Bonds and cheque if required to make up an odd amount), which amount will be forfeited if the person or persons tendering decline to enter into a contract when called upon to do so, or fail to complete the work contracted for.

The building shall be fully completed and ready for occupation within three months after the signing of the contract.

The lowest or any tender not necessarily accepted.

DUNCAN C. SCOTT,
Deputy Superintendent General
of Indian Affairs.

Department of Indian Affairs,
Ottawa, June 21, 1923.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
ARCHIVES PUBLIQUES
CANADA

7-0-5.

Ottawa, June 25, 1923.

Dear Sir,-

I am enclosing herewith an advertisement calling for tenders for the installation of a new system of steam heating at the Mount Elgin Institute at Muncey, Ont., and would ask you to kindly have it inserted in the following papers :

The Advertiser : London, Ont.
The Times Journal: St-Thomas, Ont.

It is thought that two insertions on alternate days in the above papers will be sufficient for the purpose.

Your obedient servant,

Recd
Encl. 1.

(J. D. MCLEAN)
Asst. Deputy and Secretary.

J.D.M.
The King's Printer,
O t t a w a ,
Ont.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

PUBLIC ARCHIVES
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CANADA

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Your obedient servant,

R. G. L.
J. D. M.
June 26

Encl. 1.

J. D. Molehan
(J. D. MOLEAN)
Asst. Deputy and Secretary.

The King's Printer,
O t t a w a ,
Ont.

Indian Affairs. (RG 10, Volume 6206, file 468-5, part 4)

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