

DEPARTMENT OF MINES AND RESOURCES

**REQUISITION FOR SUPPLIES**

File No.  
51-1-5

October 5 1939

This space for use of Head Office only

Requisition No.....

Order No.....

To The Departmental Purchasing Agent, Ottawa,

PLEASE FURNISH THE FOLLOWING SUPPLIES FOR USE OF Shubenacadie Indian Day School

VOTE 76 Allotment 13-415 **EXD.**

SHIP TO J. S. Robb, Indian Agent, Shubenacadie, N. S.

Purpose for which required Desks for school

NOTE:—Requisition for non-consumable equipment, state if New Issue or Replacement.  
" consumable equipment and supplies use columns 1 and 2.

Quantity		Quantity on hand (1)	Quantity used per month (2)	Unit Price	TOTAL
1	Single school desk No. 1				
8	" " " No. 5				
<p>Note: Twenty desks were purchased for this school in August -- reference your file No. 29504-15-38 Order No. 27059. Owing to the attendance being larger than anticipated the additional nine desks mentioned above are required. I should appreciate your ordering same at once.</p>					

I hereby certify that I have personal knowledge that all the above articles are required in the Department and for Departmental purposes only. The expenditure required by this requisition is strictly unavoidable and the public interest will suffer if it is not made.

SIGNED—

APPROVED—

Director

Form 37

(SEE OTHER SIDE)

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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CANADA**

POOR COPY

**REQUISITION FOR SUPPLIES** File No. 51-1-5

October 5 1939

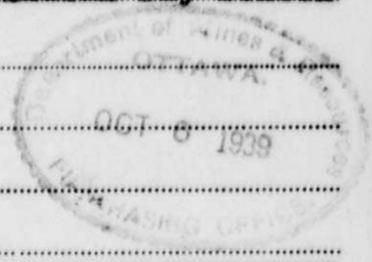
Requisition No. 30411  
Order No.

To The Departmental Purchasing Agent, Ottawa,

PLEASE FURNISH THE FOLLOWING SUPPLIES FOR USE OF Shubenacadie Indian Day School

VOTE 76 Allotment 12-415

SHIP TO J. S. Robb, Indian Agent, Shubenacadie, N. S.



Purpose for which required Desks for school

NOTE:—Requisition for non-consumable equipment, state if New Issue or Replacement.  
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Quantity		Quantity on hand (1)	Quantity used per month (2)	Unit Price	TOTAL
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8	" " " No. 5				
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SIGNED

APPROVED

Director

Form 37

(SEE OTHER SIDE)

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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CANADA**

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Order No 27971

51-1-5

DEPARTMENT OF MINES AND RESOURCES

ER/FR

Receipt Form

File No. 30411-15/38

Vilas Furniture Co., Ltd.,  
Cowansville, P. Q.

Ottawa, 10th October 1939

Supplies mentioned hereunder have been received and found satisfactory with exception of those listed under "Remarks."

J. S. Robb, Indian School

Agent, Shubenacadie, N. S. (Shubenacadie Indian Day)

Quantity	DESCRIPTION	UNIT	TOTAL
1	only Single School desk No. 1		6 37
8	" " " " No. 5		47 60
			<u>53 97</u>

WELFARE DIVISION  
IN THE PRESENCE OF  
OCT 12 1939

Blue slip sent to Agent  
Oct 12/39

Prices F.O.B. Shubenacadie, N.S. as per your quotation of Aug. 21st last.

Shipping Instructions J. S. Robb, Indian Agent, Shubenacadie, N. S.

Vote.....76..... Allot. No-415..... Date to be delivered:  
Encumbrance No..... At once.....  
Freight or Express charges paid.....  
Remarks: (Report shortages, if any).....

Branch:..... Date..... Signature of Receiving Officer  
TO BE RETURNED TO HEAD OF BRANCH

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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Shubenacadie #8  
Woy Seb 7



Shubenacadie, N. S.,  
October 16, 1934.

2-Receipts  
2-Orders

The Department of Indian Affairs,  
Ottawa,

Dear Mr. Phelan,

I am forwarding the bill for fifteen yards of towelling purchased for the use of the pupils of the Shubenacadie Indian Day School.

Our local Agent, Mr. Rabbs, had already purchased tin cups, but I had these exchanged at my own expense (and) for granite cups. The bill for the "tin" cups has already been forwarded to you.

The supply of books has arrived and my pupils are very interested in all we are doing for them.

I again mentioned caretaker to our agent, and "Miss Elizabeth Marr, Shubenacadie," has been

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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engaged for this position.

A second-handed teacher's desk has been supplied, (It is yet unpainted.) also a second-handed table.

The question has arisen as to whom is to supply our wood or coal. Our local agent wants the Indian people to supply the school with wood, but I have been two weeks now waiting for a supply to come in, and none has come yet. Each seems to be waiting for someone else. If some one person were appointed to supply the wood for the school, we could be dependent on him, 'As it is we are depending on everyone, and nothing is done. Kindly advise as soon as possible what I can do towards this matter.

Mr. Stabbs has also promised to have our yard cleaned. I would have regarded this as an outdoor project for my pupils, if it were

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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not for the condition of the outside "toilets" that have been used and abandoned by the family who formerly occupied the school-house. However, this is not a child's work, so I cannot regard it as an outdoor project, therefore the condition of our school yard is very unsanitary and would surely be condemned if certain members of the Board of Health were to visit us. Kindly advise what further step, I may take.

I would also like a copy of the list of books supplied by the Department for children in grades zero, three, five, six, seven and nine. I shall send the "Return" for September as soon as I receive the materials you are sending, but in the meantime, I would like to say, I love my work and my pupils are doing nicely. I have a

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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wonderful group of boys and girls.  
Hoping their progress will  
continue and that their present  
standing will be satisfactory to  
you. I am

Sincerely yours,

Elsie Charles.

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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Ottawa,  
October 21, 1939.

Dear Miss Charles:

I find it necessary to return the account which you forwarded covering the cost of the towelling purchased for the Shubenacadie day school. You should certify on the account that it is correct and that you have received the goods and sign all three copies.

Yours truly,

*Philip Phelan*

Philip Phelan,  
Chief, Training Division.

Miss Elsie Charles,  
Teacher,  
Indian Day School,  
Shubenacadie, N. S.

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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Ottawa,  
October 21, 1939.

EXD.

Dear Sir:

The Department is informed by the teacher of the Shubenacadie Indian day school that no wood has yet been supplied to the school. It was our understanding when the school was established that the Indians would supply the wood. Please make immediate arrangements for one or more Indians to supply the wood required for this school, without charge to the Department, at the earliest possible date.

- - I am also informed that Miss Elizabeth Marr has been appointed janitor at this school. Please state if she is an Indian and where she resides. You should also state on what date she begins duties as janitor.

Yours truly,

R. A. Hoey,  
Supt. of Welfare & Training.

Mr. J. S. Robb,  
Indian Agent,  
Shubenacadie, N.S.

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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Shubenacadie, N.S.

Shubenacadie, N.S.

Oct. 26, 1939

V. P. [unclear]  
L. J. [unclear]

Dear Mr. Phelan,

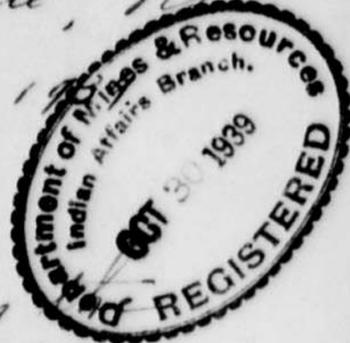
I am returning  
account of the travelling  
which has been purchased  
for our school.

Trusting it is now  
satisfactory, I am

Sincerely yours,

Elsie Charles

May I have three  
covering vouchers?



Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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Your account stated to date. If error is found, please advise.  
Our Motto: "Best goods, none too good for our customers."  
Our Watchword "SERVICE"

# A. J. ROY AND SONS

Shubenacadie, N.S.,

Oct. 11 1939

M

Dept. of Indian Affairs

Acct. No.

Clerk

Account Forwarded

15 yds of  
Jawelling

3 75

Del to Miss Elsie Charles.

I hereby certify the above  
Statement is correct and  
I have received the above  
goods to be used for  
school purposes.

1 Elsie Charles

THE ROYAL PRINT & LITHO. LIMITED, HALIFAX, N.S.

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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Milford Station, N. S.,

Sept. 4/39

Indian Day School

Shubenacadie Reserve N.S.

**TO EDWARD KERR, DR.  
LUMBER**

Aug 15	To 100 Suppr. 2x4 2km.	17.00	170	
	.. 150 .. 2x3 "	17.00	255	
	.. 200 .. G & J	22.00	440	
	.. 400 .. Ref. & Spruce Bldg.	14.00	560	
	.. 200 .. Dem. Bldg.	18.00	360	
	.. 100 .. 4x6 Spruce	20.00	200	
	.. 92 .. 2/4, 2/5 & 1 1/2 x 7 Spruce	18.00	166	
Sept. 1	.. 200 .. 2km Bldg. (at mill)	16.00	320	24.79

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

**PUBLIC ARCHIVES  
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CANADA**

POOR  
COPY



Ottawa,  
November 18, 1939.

Memorandum:

MR. BAILEY

The attached account covers the cost of supplies purchased for the Shubenacadie Indian day school. It was decided late in August to re-open this school and the Agent was, therefore, authorized to secure the articles shown on the attached account so that the school might be ready for re-opening in September. It would be appreciated if you would issue purchase order so that the account may be paid.

The coding will be:

265-76-10-691  
09-615  
12-415  
02-289  
12-489

*R. A. Hoey*  
Supt. of Welfare & Training.

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

PUBLIC ARCHIVES  
ARCHIVES PUBLIQUES  
CANADA

POOR  
COPY

Ottawa,  
November 18, 1939.

EXD.

Dear Sir:

With reference to the voucher which you submitted in favour of A.J. Reid & Sons in connection with the expenditure at the Shubenacadie day school it is noted that there is included an item for a bed spring and mattress. No authority was given for the purchase of these two articles and consequently payment is not being made for them.

I am returning the attached voucher which includes an item of \$2.25 for repairing stove oven for John Knockwood. If you were authorized to have Knockwood's stove repaired you should submit a special voucher for this and a separate voucher for the articles purchased for the school at a cost of \$5.45.

Yours truly,

R. A. Hoey,  
Supt. of Welfare & Training.

Mr. J. S. Robb,  
Indian Agent,  
Shubenacadie, N. S.

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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# A. J. REID & SONS

## GENERAL MERCHANTS

Our Motto "Best Goods None too  
Good for our Patrons"

Our Watchword—"Service"

DEPARTMENT OF INDIAN AFFAIRS

in account with

A. J. REID & SONS SHUBENACADIE, N. S.

Supplies for Repair of Day School.

Sept. 2nd., 1939 193

3 1/2 M. H. 1 Shingles @ 3.00, 9.75,	1/2 M. H. 2 Shingles @ 2.50, 1.25,	11.00
1 pt. Blackboard Paint 65,	416 ft. Wall Board 16.64,	17.29
200 ft. qtr. round 1 1/2. 2.50,	5 Chairs @ 1.00, 5.00,	7.50
1 Bed Spring 5.50,	1 Mattress, 6.50	12.00
32 lbs Nails @ 6, 1.92,	24 lbs Shingle Nails 1.63,	3.60
2 qts Paint @ 1.10, 2.20,	5 1/2 lbs Putty @ 8, 44,	2.64
10 Glass 10x14, @ 7, 70,	1 box Points .05	.75
1 bot Lin Oil .25,	1 Brush, 1.40	1.65
2 lbs Glue @ .30, 60,	1 bot. Shellac. 15	.75
2 1/2 gals varnish, @ 2.00, 4.20,	6 S. Soap @ .05, 30	4.50
1 Brush 45,	1 Broom 45	.90
1/2 pt. Enamel .55,	1 File. 18,	.73
1 pr. Hinges .35,	2 pr. Hinges @ .30, .60	.65
1 Inside Door Set .60,	2 Hooks .05,	.80
2 doz. Hat & Coat Hooks @ 40, .80		
		-----6-----
		65.71

53.71

Indian Affairs. (33 10, Volume 652, file 20-5, part 2)

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DEPARTMENT OF MINES AND RESOURCES

Receipt Form

File No.....

A. J. Reid & Sons,

November 28, 1938.

Shubenacadie, N. S.

Supplies mentioned hereunder have been received and found satisfactory with exception of those listed under "Remarks."

already received.

Quantity	DESCRIPTION	UNIT	TOTAL
3 1/2	M.H. 1 shingles		9 75
1	pt. Blackboard Paint	.65	65
200	ft. qtr. round	.14	2 80
32	lbs. Nails	.08	1 92
2	qts. Paint	1.10	2 20
10	Glass 10 x 14,	.07	70
1	Bot Lin. Oil	.25	25
2	lbs. Glue	.30	60
2	gals. Paint	2.10	4 20
1	Brush	.45	45
1	pt. Enamel	.55	55
1	pr. Hinges	.35	35
1	Inside Door Set	.60	60
2	Des. Hat & Coat Hooks	.40	80
2	M.H. 2 shingles	2.50	1 25
416	ft. Wall Board		16 64
5	chairs	1.00	5 00
24	lbs. Shingle Nails	1.68	1 68
52	lbs. Putty	.08	4 16
1	box points	.05	05
1	Brush	1.40	1 40
1	bottle shellac	.15	15
6	S. Soap	.05	30
1	Broom	.45	45
1	File	.18	18
1	pr. Hinges	.30	30
1	Hooks	.05	05
			\$53 71

Prices F.O.B. **Already rec'd** as per your of

Shipping Instructions **Already received**  
 76-2 **12-100**  
 76-2 **10-091** 46.93.  
 76-2 **02-025**  
 76-2 **02-100** 5.00  
 76-2 **02-100** 1.78

Vote..... Allot. No. 13 - 5.00 Date to be delivered: **Already received.**  
 Encumbrance No.....

Freight or Express charges paid.....  
 Remarks: (Report shortages, if any).....  
 Branch:..... Date.....  
 Signature of Receiving Officer

TO BE RETURNED TO HEAD OF BRANCH

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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 CANADA

POOR  
 COPY

Ottawa,  
November 18, 1939.

Memorandum:

MR. BAILEY

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R. A. Hoey,  
Supt. of Welfare & Training.

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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POOR  
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VILAS FURNITURE COMPANY,  
LIMITED

COWANSVILLE, Oct. 13, 1939 19\_\_\_\_  
QUE.

SOLD TO ~~Department of Mines & Resources,~~  
**Purchasing Agent,**  
**OTTAWA, Ontario**

PRODUCTS

School Furniture  
Household Furniture  
Grey Iron Castings, etc.

TELEPHONES 59 AND 49

Terms 30 days net Your Order No. 27071 Our Order No. 3200 Shipped Via Freight prepaid

1	No. 1	Single Desk		\$ 6.37
8	No. 5	" "	5.95	<u>47.60</u>
				\$ 53.97

Sales Tax included

Shipped to **J. S. Robb, Indian Agent,**  
**SHUBENACADIE, N. S.**

45220-P

NO CLAIM ALLOWED UNLESS MADE WITHIN TEN DAYS AFTER RECEIPT OF GOODS

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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POOR  
COPY

VILAS FURNITURE COMPANY,  
LIMITED

COWANSVILLE, Oct. 13, 1939 19\_\_\_\_  
QUE.

SOLD TO Department of Mines & Resources,  
Purchasing Agent,  
OTTAWA, Ontario

PRODUCTS

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Household Furniture  
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SHUBENACADIE, N. S.

49220-P

NO CLAIM ALLOWED UNLESS MADE WITHIN TEN DAYS AFTER RECEIPT OF GOODS

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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AGENT



CANADA  
DEPARTMENT  
OF  
MINES AND RESOURCES  
INDIAN AFFAIRS BRANCH

51115



*R. Anthony Esq*  
Dept of Welfare & Training  
Ottawa

*Mulunacadi*  
Nov 29/39

*Dusordi*

Your letter regarding spring & mattresses  
This was supplied for the teacher Miss Charles  
she wrote to locate a boarding place for her  
& found it hard to do but succeeded but they  
had no bed fit for her to sleep  
The understanding was to be paid for when  
they get sufficient to pay from her board  
They fixed a room for her and found all  
material themselves, pay for the cost  
and I will try and collect later and  
send it to the Dept

*Yours truly*  
*J. L. Robb*  
*Agent*

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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*POOR  
COPY*

Ottawa,  
December 4, 1939.

Dear Sir:

With reference to your letter of the 29th ultimo you may submit an account covering the cost of the spring and mattress purchased for the teacher of the Shubenacadie Indian day school. An account on the letter head of the firm from whom the spring and mattress were purchased should be attached to your voucher and only these two items should appear on the account.

Yours truly,

R. A. Hoey,  
Supt. of Welfare & Training.

  
Mr. J. S. Robb,  
Indian Agent,  
Shubenacadie, N. S.



Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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# A. J. REID & SONS

GENERAL MERCHANTS

Our Motto—“Best Goods None too  
Good for our Patrons”

Our Watchword—“Service”

DEPARTMENT OF INDIAN AFFAIRS, OTTAWA

In account with  
A. J. REID & SONS,

SHUBENACADIE, N. S., Nov. 20th 1913

Nov. 20th-	1 STOVE	20.00
	8 long stove pipe	2 00
	3 Elbows	30
	2 galls Saws	00
	2 lbs Glass 18 x 20	1 00
		<hr/>
		25.30

Supplied to Indian Day School.

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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51-1-5  
SHUBENACADIE, N. S. April 10th 1940

DEPARTMENT OF INDIAN AFFAIRS,  
OTTAWA, CANADA.

in account with  
**A. J. REID & SONS**  
GENERAL MERCHANTS

1 Broom	\$ 00	FIXED G.D.
1 Dust Pan	20	
Truckage on Seats	2 00	
	<u>2 20</u>	2.70
Supplied to Indian Day School		

*From U  
h 3101  
date 20/6/40  
JK*

AUDITED  
FOR PAYMENT  
JUL 8 1940  
Treasury Office  
I. A. BRANCH

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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51-1-5

*Ed. Jones*

Hectanooga, Dugby Co., N.S.  
Sept. 10, 1940

Department of Indian Affairs  
Ottawa



Dear Sirs,

When classes re-open in the Shubenacadie Indian Reserve School on October first, there will be from four to six new pupils, and as only a limited number of desks have been put in this school, these pupils will be without desks and chairs.

Kindly send four small size desks and two large size. I would also like to know if the list of school materials for the above school was received by you, and if so, have the materials been shipped as these will be needed at the opening of the session on October first.

Thanking you, I am

Sincerely yours,

Elsie Charles (Teacher)

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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**REQUISITION FOR SUPPLIES**

File No.  
51-1-5

September 24 1940

Requisition No. ....

Order No. ....

To The Departmental Purchasing Agent, Ottawa,

PLEASE FURNISH THE FOLLOWING SUPPLIES FOR USE OF Shubenacadie Indian Day School

VOTE 76 Allotment 12-415

SHIP TO Mr. J. S. Robb, Indian Agent, Shubenacadie, N. S.

Purpose for which required Desks for school

NOTE:—Requisition for non-consumable equipment, state if New Issue or Replacement.  
“ consumable equipment and supplies use columns 1 and 2.

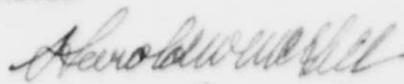
Quantity		Quantity on hand (1)	Quantity used per month (2)	Unit Price	TOTAL
4	Single school desks No. 5				
2	" " " No. 2				
<p>Note: The desks at present in the school were purchased from the Vilas Furniture Company. See Purchase Order No. 27971 of October 10, 1939.</p>					

I hereby certify that I have personal knowledge that all the above articles are required in the Department and for Departmental purposes only. The expenditure required by this requisition is strictly unavoidable and the public interest will suffer if it is not made.

SIGNED—



APPROVED—



Director

Indian Affairs. (RG 10, Volume 6052, file 260-5, part 2)

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